



## **Keep Delaware Beautiful in partnership with the Delaware Solid Waste Authority**

### **COMMUNITY CLEANUP PROGRAM (CCP) GUIDELINES**

This program is marketed to all state legislators and each of the three counties. The following are general guidelines for use in determining how the CCP is to be administered. Questions should be directed to Jessica Catts, Community Cleanup Manager for Keep DE Beautiful (302)-547-6287 or [jessica@keepdelawarebeautiful.com](mailto:jessica@keepdelawarebeautiful.com)

1. Each fiscal year (July 1 – June 30) CCP will provide a landfill user fee credit of \$2,000 for each Representative and \$4,000 for each Senator.
2. There are no funds to exchange or allot. The credit will apply against the facility user fee at a DSWA location.
3. The credit can only be used on “public” cleanups that legislators designate. Municipal, non-profit, or other local community association groups must be granted the designation from the appropriate legislator.
4. Only state legislators and county designees, or their staff, may request CCP funds for a community clean up.
5. Credit is only good for each fiscal year. The credit cannot be “banked” or carried over to the next fiscal year.
6. The credit does not have to be fully used within the legislators’ district. The credits can be partnered with other legislators on a project by project basis.
7. When a CCP is authorized by a legislator, that legislator must submit the proper form at least seven (7) days prior to the date of the event(s). This forms can be found at [www.deccp.com](http://www.deccp.com)
8. DSWA will administer and account for credits at the facilities and send appropriate reports.
9. The CCP is not limited by the number of events. It is only limited by the credit allotment.
10. In the event the disposal costs for a cleanup exceed the allotted credit, then the sponsoring organization(s) shall be responsible for payment of such excess user fees to DSWA.
11. The program administrator will notify legislators about credit balances.
12. A copy of your CCP approved form must be given to each driver to turn in at the weigh station for each load to properly account for the credit.